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1. BACKGROUND INFORMATION

1.1. Partner country

The Federal Republic of Nigeria

1.2. Contracting Authority

The European Union, represented by the European Union Delegation in Nigeria on behalf of and on the account of the Federal Republic of Nigeria.

1.3. Country background

The beneficiary country is the Federal Republic of Nigeria located on the western coast of Africa with a total area of 923,768 SQ KM and a population of 195,050,000¹, with a density person per SQ KM 214.4.

The geographic location places the country at the crossroads of Africa, making it an important transit route. Nigeria is bordered to the north by Niger, to the east by Chad and Cameroon, to the south by the Gulf of Guinea of the Atlantic Ocean, and to the west by Benin. Nigeria is not only large in area, but also Africa's most populous country.

Nigeria has a diverse geography, with climates ranging from arid to humid equatorial: tropical climate with variable rainy and dry seasons, depending on location. It is hot and wet most of the year in the southeast, but dry in the southwest and farther inland. A savannah climate, with marked wet and dry seasons, prevails in the north and west, while a steppe climate with little precipitation is found in the far north.

The length of the rainy season decreases from south to north. In the south the rainy season lasts from March to November, whereas in the far north it lasts only from mid-May to September. Precipitation is heavier in the south, especially in the southeast, which receives more than 120 inches (3,000 mm) of rain a year, compared with about 70 inches (1,800 mm) in the southwest. Rainfall decreases progressively away from the coast; the far north receives no more than 20 inches (500 mm) a year.

The hydrographical territory belongs to the following river basins: The Niger-Benue Basin, the Lake Chad Basin, and the Gulf of Guinea Basin. The Niger River and the Benue, its largest tributary, are the principal rivers. The Niger has many rapids and waterfalls, but the Benue is not interrupted by either and is navigable throughout its length, except during the dry season. Rivers draining the area north of the Niger-Benue trough include the Sokoto, the Kaduna, the Gongola, and the rivers draining into Lake Chad. The coastal areas are drained by short rivers that flow into the Gulf of Guinea. River basin development projects have created many large man-made lakes, including Lake Kainji on the Niger and Lake Bakolori on the Rima River.

Nigeria's economy is one of the largest in Africa. Since the late 1960s it has been based primarily on the petroleum industry. A series of world oil price increases from 1973 produced rapid economic growth in transportation, construction, manufacturing, and government services, followed by a strong recession linked to political instability until the beginning of 2016.

¹ Estimated in 2017

Nigerian gross domestic product (GDP) grew in Q3 2017 by 1.40% (year-on-year) in real terms, the second consecutive positive growth since the emergence of the economy from recession in Q2 2017. Nigeria's trade balance (USD Billion) is 13.1 (2017) with exports at 45.8 (USD Billion in 2017) and imports at 32.7 (USD Billion in 2017).

The strategic orientation of the Federal Republic of Nigeria, its ongoing cooperation with the EU and EU Member States, its membership in the World Trade Organization have created conditions for opening of the economy towards the international global market.

The Federal Ministry of Environment (FMoE) is responsible for the Environment and Climate Action. The Federal Ministry of Environment mobilizes the human resources necessary to comply with the requirements of the GCCA+ flagship program, in order to achieve climate change international standards as per Monitoring, Reporting and Verification (MRV) system and ensure its implementation into the national context. The responsibility of the Federal Ministry of Environment consists of the following main functions especially, in the area of policy awareness, enforcement and intervention:

- Desertification and Deforestation ;
- Pollution and Waste Management ;
- Climate Change and Clean Energy;
- Flood, Erosion and Coastal Management (Shoreline Protection)
- Environmental Standards & Regulations

1.4. Current situation in the sector

Nigeria's engagement in the fight against climate change started in 1994 when it became Party of the United Nations Framework Convention on Climate Change (UNFCCC). Its position towards Climate Change was strengthened with the ratification of the Kyoto Protocol in 2004, with the submission of the first National Communication to UNFCCC in 2003, the submission of the Second National Communication to UNFCCC in 2014, the submission of the Intended Nationally Determined Contribution (INDC) to UNFCCC, approved by H.E the President of Nigeria on 26 November 2015.

Nigeria signed the instrument of ratification of the Paris Agreement on Climate Change on 16th May 2017, its endorsement of the global Treaty took effect when the country officially presented the authorisation and on June 15th 2017 Nigeria became the 146th member of the UN to ratify it. By signing the agreement, Nigeria committed to reducing Greenhouse Gas (GHG) emissions unconditionally by 20% and conditionally by 45% in line with Nigeria's Nationally Determined Contributions, implying an estimated cost of 142 Billion USD for the national budget and national benefits in the amount of 304 Billion USD. In March 2018, Nigeria submitted its BUR1 to UNFCCC to fulfil its reporting obligations and it is currently working on drafting BUR2.

Despite the fact that Nigeria is working hard to fulfil its pledges towards UNFCCC and that the NDC implementation is in the process of being finalized through the first set of sectoral action plans, an additional effort shall be made. In particular, a thorough job shall be carried out, focusing on correct measurement of Greenhouse Gas (GHG) data, data quality, completeness and accuracy, climate change mainstreaming into national and sectoral development plans² as well as related adaptation-mitigation co-benefits.

² Some narrative parts are not enough if not supported by climate indicators, climate tools and related costs

Moreover, effects of climate change should be disseminated and the population informed; the private sector should also be involved in the climate change activities as they are also affected by the climate phenomena. This is not the case yet, mainly due to the lack of a climate change communication strategy, lack of guidelines and rules for developing quality and more systematic result driven climate change targets among different sectors and/or actors and/or audience.

Finally, waste shall be analysed, quantified, managed and then, when the baseline will be available, tackled as one of the sectors supporting the country in reaching its 45% conditional NDC target.

The Federal Ministry of Environment, through the Department of Climate Change, is responsible for coordinating all climate change activities, waste management included. An inter-ministerial climate change committee has been established for this purpose, with an embryonic management among the different line ministries.

1.5. Related programmes and other donor activities

Related projects and associated activities include the following:

-The EU funded project “First and Second Contributions to the African Investment Facility in support of the Energy Sector in Nigeria”.

The project is working on i) enabling and fostering investments for sustainable energy; ii) allowing the diversification of on-grid generation capacity through renewable energy; iii) improving access to electricity for disadvantaged, mostly rural, communities. These programmes will strongly support the achievement of the 45% NDC conditional targets focusing not only on increasing the RES (renewable energy solutions) percentage but on reducing fossil fuel solutions and therefore GHG emissions.

-The EU funded project “Municipal Off-grid Waste to Energy Business Model” in Ogun. The project aims at creating new off-grid renewable energy power units, while contributing to the reduction of the collected waste landfilling. The EU is cooperating with AFD through the blending facility.

-The EU funded MRV capacity building project “Capacity Building on Monitoring, Reporting and Verification of GHG emissions and actions in 7 developing countries³” ended in December 2017.

The project and the provided capacity building focused on the FMEnv as a primary focal point with minor representative from the private sector and NGOs. In addition, the project gave rudiments on MRV and on GHG jargon and methodology as per IPCC. The main results for Nigeria can be framed into some thematic training workshops on the MRV system, on the IPCC- GHG inventory, on the MRV of mitigation actions and an exercise on MRV as applied to grid-connected electricity sub sector (GCESS).

- **AFD programme on transmission system upgrade and extension, supporting Distribution Companies (DISCOs) and vocational training (NAPTIN), including with EU grants.** This programme is looking into energy efficiency gains

³ Algeria, Angola, Egypt, Ethiopia, Ghana, Nigeria and Senegal. The project was divided into 2 phases: 1) provide a national understanding of the national circumstances of the 7 countries in term of MRV of emissions and MRV of mitigation actions; 2) provide capacity building through thematic training workshops and regional workshop on 2-3 selected countries out of the 7. The activities and the level of the capacity building programme was selected according and depending on the needs of each individual country selected for the second phase.

and renewable energy through a credit line, SUNREF, supported by EU-ITF and NIP funding approved in 2016. This project will support the achievement of the 45% NDC conditional targets as well as the reduction of GHG emissions.

- **The German development cooperation in Nigeria –GIZ-**, funded by the EU, mainly core business is focused on sustainable economic development and energy. In the energy field, GIZ provides advisory services to Nigerian partners on how to improve conditions for access to, application of and investments in renewable energy, energy efficiency and rural electrification. A better knowledge on how to deal with clean energy solutions and with cost effective energy efficiency solutions guarantees the achievement of environmental benefits at a lower cost and reduces the economic costs of achieving the climate policy goals as settled in Nigeria’s NDC.
- The EU Commission has recently started a cooperation with UNDP in the framework of the **NDC support Programme** aimed at achieving transformational change by using NDC implementation as a mechanism to scale up investments in climate change and deliver sustainable development. The Programme will build on UNDP’s extensive foundational work supporting on low-emission development to help them deliver on the commitments outlined in their NDCs and, through this, on the Paris Agreement and beyond to the Sustainable Development Goals (SDGs).
- **The Sustainable Energy for All (SE4All) action agenda.** This programme has to be regarded within its leading role in supporting implementation of SDG goals in particular SGD7 but affecting directly SDG 13 in the country, to monitor and report progress towards the achievements of these goals and the NDC conditional targets.

2. OBJECTIVE, PURPOSE & EXPECTED RESULTS

2.1. Overall objective

The **overall objective** of the project is to support the development and implementation of Nigerian Climate Change Response Program (NCCRP) to guarantee country’s economic growth and development strategies while meeting its conditional 45% NDC targets by 2030.

The specific objective is to contribute to the creation of Nigeria’s GHG emission profile with the aim of pinpointing mitigation actions reducing energy use and costs in favour of renewable energy and energy efficiency solutions. This will be mainly achieved through the creation of sectoral MRVs (e.g. for energy and waste sectors) and a waste baseline.

2.2. Purpose

The purpose of this contract is the following:

Development of a good planning framework for supporting the country in achieving the conditional 45% NDC targets, working on data quality and accuracy in order to guarantee climate action transparency, ensuring inter-sectoral institutional engagement in its implementation, as well as the definition of the future priority sector to be included in the next NDCs (i.e. waste) to raise the GHG level ambition of the country.

2.3. Results to be achieved by the Contractor

The results to be achieved by the Contractor as per different three components will be at the least the followings:

1) The MRV framework is established

The main activities to be developed will be the following:

- Institutionalize the MRV system set up through official binding procedures for all line ministries: create the institutional legal architecture.
- Settle the MRV for the energy and the waste sectors.
- Capacity development of data management and reporting procedures (e.g. training, capacity building, workshops).

2) Climate change knowledge is disseminated and increased

The main activities to be developed will be the followings:

- Environmental and climate change education is spread at the level of primary and secondary schools through targeted educational programs and activities involving a commitment from the Ministry in charge of education.
- To increase the level of knowledge of Nigerian climate action at the level of Parliament, Assembly and Governmental body in order to demonstrate the concrete benefits for the country in managing climate change adequately.
- To raise awareness of the Nigerian climate change debate through increasing the number of targeted radio programs, TV documentaries and social media campaigns about climate change.

3) Waste sectoral baseline and related sectoral emission profile are settled at Federal level and at State level. (e.g. Kano State and Ogun State). Waste management procedures as per international best practices are shared, known and used.

The main activities to be developed will be the followings:

- To do a sampling characterization campaign at Federal level in cities and towns to be selected, on selected households/dumpsites to obtain data on rate of waste generation, physical composition of waste, sorting and separation efficiency and per capita of waste.
- To establish waste sectoral baseline at Federal level and at State level: Kano State and Ogun State.
- Capacity development of waste management protocols and procedures as per international best practices.

3. ASSUMPTIONS & RISKS

3.1. Assumptions underlying the project

- Continuous commitment of the Government of Nigeria to support the planning needed for implementation of the project, prioritizing waste management at all tiers of government, raising the level and the quality of the Country's key measures in the next NDC submissions and BUR2.
- Willingness of the Federal Government, the Federal Ministry of Environment and in particular, its Department of Climate Change in progressing with the NDC implementation process and of fulfilling the NDC targets.
- To involve institutional structures within the state administration in order to ensure effective implementation of the project deliverables and to strengthen environmental institutions and related human capacities both in quantity and quality terms.
- Smooth and effective cooperation between all parties involved in the project.
- Dedicated staff of the Federal Ministry of Environment available during the project implementation.
- Completion of the tasks in accordance with the predicted time schedule and budget.
- Sufficient flow of relevant information for the project implementation between the involved parties at Federal and State level.
- Support and commitment from the involved stakeholders.
- Results of complementary projects taken into account.

3.2. Risks

- Poor buy-in from line ministries to coordinate and implement climate change activities.
- Lack of sufficient cooperation between all parties involved in the project that could result in low quality of the prepared documents.
- Unclear division of the responsibilities among involved stakeholders.
- Inadequate technical knowledge on GHG data collection, measurement, monitoring and reporting procedures/standards.
- Weak institutional capacity to communicate climate change effects and impacts.
- No buy in from the line ministries and agencies at Federal level and State level to face waste management problem.
- Lack of sufficient information and delays on ensuring documents necessary for implementation of the project.
- Change of staff, turnover or transfer of staff during the project implementation.

The consultant will develop and document appropriate risk mitigation strategies in the offer and later in the Inception Report.

4. SCOPE OF THE WORK

4.1. General

4.1.1. Project description

In close cooperation with the Federal Ministry of Environment, Department of Climate Change, the Ministry of Environment, Kano State and the Ministry of Environment, Ogun State, the contractor will ensure the overall coordination of the project (meetings, reporting, etc.), including, in particular:

- Preparation of relevant technical documents.
- Organisation of the specific activities (meetings, trainings, seminars, workshops, etc.).
- *Ad hoc* assistance to the participating beneficiaries in meeting the objectives of the project.
- Preparation of technical work on MRV, GHG data as per defined sectors affecting the project.
- Study visit to 1 EU Member State to be selected.
- Engagement in high-level dialogues, mentoring.
- Coordination and close cooperation with all governmental bodies affected by climate change as well as private, NGO stakeholders, international donors working in the same area where appropriate.

4.1.2. Geographical area to be covered

The geographical area to be covered is the territory of the Federal Republic of Nigeria and the selected pilot states of Kano in the north of the country and Ogun in the south of the country.

4.1.3. Target groups

Different target groups are identified as interested parties (“stakeholders”) in this project.

The main beneficiary of the project will be the Department of Climate Change (DCC) of the Federal Ministry of Environment as the competent body in charge of climate change and related negotiation process towards UNFCCC and international donors.

Different target groups are identified as interested parties (“stakeholders”) in this project, in particular the main stakeholders for the institutional MRV are the followings:

Ministry of Power, the Ministry of Agriculture, the Ministry of Water Resources, the Ministry of Industries as well as the National Bureau of Statistics.

For the energy sectoral MRV the following parties will be involved:

- The Federal Ministry of Power, Works & Housing (FMPW&H),
- TCN (Transmission company of Nigeria),
- NERC (Nigerian Electricity Regulation Commission);
- ECN (Energy Commission of Nigeria),

- the Federal Ministry of Petroleum Resources (FMPR);
- NNPC (Nigerian National Petroleum Corporation);
- Federal Ministry of Transport;
- NBET (Nigeria Bulk Electricity Trading);
- CREN (Council for Renewable Energy Nigeria);
- REAN (Renewable Energy Association of Nigeria);
- the Africa Mini-Grid Developers Association (AMDA),
- SEPAN (Sustainable Energy Practitioners Association in Nigeria),
- National Gas Company,
- National Control Centre (NCC),
- Rural Electrification Board (i.e. 1 representative for each 36 states),
- DISCOs (Distribution Company, i.e. one representative for each 11 DISCOs).

For the waste sectoral MRV the following parties will be involved:

- The Federal Ministry of Environment and
- State Ministry of Environment in each of the 36 States with the related competent environmental agency dealing with this data.

Other Stakeholders:

1. Institutions participating in the Working Group;
2. Chambers of Commerce;
3. Ministry in charge of Education;
4. Ministry in charge of Transport;
5. Hydro-meteorological Administration.

4.2. Specific work

In preparing this section, the Contractor must comply with the latest Communication and Visibility Manual for EU External Action (see https://ec.europa.eu/europeaid/funding/communication-and-visibility-manual-eu-external-actions_en).

The compliance with this shall be made an output of the contract and the contractors shall include in its reporting what have been accomplished. The Contractor shall ensure the capitalisation and sharing of knowledge related to the implementation of the project. It concerns observations of technical and pedagogical value, which are interesting for other professionals, and which do not infringe with the obligations of the article 14 of the General Conditions of the Contract. Moreover, the Contractor shall consider the commitment of Nigeria towards the 2015 Paris Agreement on climate change as included in its first Nationally Determined Contributions (NDCs). For sharing such information, the Contractors shall use the capacity4dev.eu web platform.

The project will be divided into three phases:

- Inception phase lasting 2 months from the signature of the contract
- Implementation phase lasting from Month 3 until Month 46
- Final phase lasting from Month 47 and Month 48.

The below list of tasks constitutes the minimum required. The Contractor will refine and complement these in the Offer and in the Inception report.

4.2.1. Inception phase (2 months)

The tasks to be carried out during the Inception Phase are the followings:

- Review of the present ToRs and the contractor's O&M taking into account any developments (i.e. legislative, institutional, relevant work undertaken by the Federal Republic of Nigeria and /or donor funded projects) that have an impact on validity of expected results, scope of work, activities, time schedule and allocation of resources.
- Proposing any changes if necessary.
- Updating the project log frame matrix to incorporate possibly required changes as per new different conditions/situations and similar, following consensus with the Federal Ministry of Environment.
- Facilitating establishment of the at least the three Working Groups for MRV: institutional, energy and waste.
- Developing a list of stakeholders and proposing procedures for their involvement for each final output.
- Upgrading the Tables of Contents for the mandatory results.
- Updating/Reviewing a detailed project Work Plan for all activities throughout contract duration. This will include information on start date, end date, milestones, locations, deployment of experts (including their recruitment profiles) and other resources including key staff of the FMoE and linking these inputs to outputs and results. The work plan will allow monitoring the project progress, delivery of the defined outputs and resources consumption. Milestones in the work plan must be verifiable, linked to the outputs and defined in way to indicate any possible delays in the implementation at early stage. The Work Plan will be developed in close cooperation with the Federal Ministry of Environment and the representative from EUD Nigeria and discussed in details prior to its inclusion in the Inception report.
- Organizing at least one Inception Phase workshop to meet with relevant representatives of the target groups to inform about the project, its purpose, objectives, expected results and benefits and their role. This meeting will be organized as a visibility event for the launching of the project.
- Summary of minimum expected outputs from inception phase as per above detailed description:
- Revision and/or change of targets and indicators proposed in the logical framework matrix within Inception report, if deemed necessary.
- Working groups for development of mandatory results established.
- Stakeholder lists developed and procedures for their involvement prepared.
- Tables of Content for the mandatory results updated.
- One-day Launching workshop of the project for at least 200 participants held.

4.2.2 Implementation Phase (from 3rd month until 45th month)

The following tasks will be achieved during the Implementation Phase:

Task 1: An MRV system is established implying that the legal architecture for the institutional MRV is created.

The Federal Ministry of Environment needs to create a robust domestic data system composed of complete, accurate and transparent GHG data and in particular of annual

greenhouse gas inventories, inventory related chapters of the biennial reports as well as "National Communications" (NC) in line with the UNFCCC requirements.

The long term goals for the Federal Ministry of Environment will be to be self-sufficient in producing regular high quality GHG data suitable for NC, Biennial Update Reports (BUR) and NDC. Activities are targeted at ensuring the timeliness, transparency, accuracy, consistency, comparability and completeness of GHG data, including progress in their emission reduction commitments following the Paris Agreement on climate change. Indeed, improved availability and standardization of activity data and reporting format is considered a pivotal step to progress towards transparency as per Paris agreement on climate change. This will imply a huge need of data standardization process to be rolled out across the key stakeholders to ensure enlarged availability of timely and high-quality data from the various stakeholders.

Assistance will focus on setting up the legal and organisational framework to support the implementation of the MRV, including the decision-making on formal responsibilities of each involved entity and the need to organise implementing elements at domestic level. This process will require the effective governance and stakeholder involvement/commitment since the very beginning of the project.

A special attention shall be paid to QA/QC – quality assurance / quality control regarded as the phase capable of improving the performance in monitoring and reporting emissions. Indeed, the process of verifying the emission reports shall be regarded as the effective and reliable tool supporting the quality assurance and quality control procedures, providing information upon which an operator can act to improve its performance in monitoring and reporting emissions.

The following non-exhaustive activities will be considered:

- Starting from the institutional skeleton drafted in the framework of the previous EU funded project, finalize the pending legal and institutional gaps for the domestic system capable of implementing the MRV requirements: this includes the development of a simple but binding legal structure with a database system and template documents for the FMoE Department of Climate Change to be used for the M and for the R.
- QA/QC: Verification procedures to be settled and accredited bodies to be certified.
- The pilot exercise, initiated in the framework of the previous EU funded project targeting energy on- grid, shall be extended to the whole energy sector and upgraded into a sectoral MRV. A sectoral MRV for the waste sector shall be designed and implemented. In both sectoral tools, a special attention shall be devoted in specifying and implementing, at Federal and State level, roles, responsibilities, timing of reporting, modalities of reporting, procedures and subjects accredited for verification. In particular, the following actions shall be considered:
 - i) Identification of the key institutions at Federal and State levels responsible for data measurement and record keeping.
 - ii) Creation of a data sharing and reporting arrangement format.
 - iii) Evaluation of the existing legal, policy and technical frameworks for data collection within the energy and waste sectors.

- iv) Identification of public (i.e. Federal and State levels) and private sector stakeholders, their mandates, roles and responsibilities under the energy and waste sectors for creating the sectoral MRV.
 - v) Identification of the requirements for the development of the national, sector level GHG emissions accounting activities under the energy and the waste sectors.
 - vi) Identification of data collection tools, methodologies and calculations for the baseline emissions under prioritized areas of the energy and waste sectors.
 - vii) Set up of the QA/QC procedures for GHG data collection and reporting for the energy and waste sector.
- Training on MRV system and accredited verification entities shall be carried out.
 - Capacity building on implementation of the selected sectoral MRV.

Summary of minimum expected outputs as per above detailed description:

- 1 no. Institutional MRV.
- 1 no. Sectoral MRV for the energy sector.
- 1 no. Sectoral MRV for the waste sector.
- 4 nos. MRV training sessions per year:
 - o 2 at institutional level,
 - o 1 for the energy sector and
 - o 1 for the waste sector to be organized into the 6 geopolitical zones.

At institutional level, 100 Participants for each training session shall be considered. For sectoral waste, 3 representatives from each 36 states and the Federal Capital Territory shall be considered and divided as per relevant geopolitical zone. For the energy sector, 100 participants for each training session shall be considered.

- Plan for Strengthening Administrative Capacities for MRV Management and Mechanism for monitoring the implementation of the above indicated plan and reporting on the status of implementation established.
- At least 2 WG meetings for each year, for each sectoral MRV organized, materials and reports prepared.

Task 2: Climate Change knowledge is disseminated and increased.

This task is aimed at supporting capacity building actions for increasing the perception and the knowledge of climate change topics among different target audience through strong awareness and sensitization campaigns.

The increase of the awareness by the general public of the progresses and benefits derived from climate change activities has proven to be a difficult, long term task. That is mainly due to the scarcity of devoted visibility means and to the technical nature of the activities. Difficulties emerge when it comes to transmit climate key contents or achievements into simple and understandable words for the non-technical user. Moreover, often the technical experts are not good communicators, and do not give enough significance to communication, awareness and visibility actions.

Nevertheless, general public awareness is required to obtain a wider public support, approval and especially implementation of the climate actions, which is in turn a powerful means to foster the support of political levels to climate activities. This task will include

the input of the Key experts as well as non-key experts in visibility and awareness, making the full use of communication tools available nowadays, especially internet and social media, starting from implementing and upgrading what is already in place at the moment. (i.e. newsletters, policy brief, high level breakfast meeting).

Moreover, a special attention shall be devoted to create dedicated and tailored environmental programs in the primary and secondary schools in the country focusing in particular on Abuja, Kano and Ogun states, regarded as the main geographical areas covered by the present project. Environmental education programs for these school categories have to be regarded as a way to emphasize cooperative learning (i.e., working in teams or with partners) with critical thinking since the childhood.

The following activities will be considered:

- Create an environmental education program involving primary and secondary schools in Abuja, Kano State and Ogun State in cooperation with the Ministry of Education in order to have a real long-lasting commitment and lay down the basis for a behavioural change in the next generation.
- Work on increasing the level and the quality of information to be channelled to different governmental audience in order to ease the technical jargon and transform scientific acronym into tangible results for all the Nigerian economy sectors affected by climate change.
- Increase the audience of climate action results targeting and using the variety of mass media and social media to reach all the levels of the Nigerian population.
- Training and/or capacity building for “media professionals” on how to communicate about climate actions - including technical aspects - through simple jargon, which can easily be remembered over years and representing the main features of the country.

Summary of minimum expected outputs as per above detailed description:

- 100 schools to be selected in Abuja, Kano and Ogun States with environmental education programs in place.
- 1 radio program to be broadcasted for one month before the raining season and after the raining season for each year of the project.
- 2 TV documentaries on climate change negative effects and successful stories.
- 7 media campaigns on Nigerian climate change problems and how Nigerian is acting accordingly: 1 at national level and 1 in each of the 6 geopolitical zone per year.
- 2 social media selected and used as vehicles to convey messages about climate activities to a wide audience.
- 3 sensitization campaigns for each year to be organized in Abuja, Kano and Ogun states.
- Policy influencer plan and methodological approach.
- 4 Training sessions for media professionals, one per year.
- 1 website upgraded and/or created.

Task 3: Sectoral baseline and related emission profile are established at Federal and State levels. Waste Management procedures as per international best practices are shared, known and used.

The task is aimed to measure the real waste emission reduction potentialities, ranking waste among the NDC priorities in the next submission phases. Moreover, it will allow to have a strong effect in terms of change in practices at field level as private and public stakeholders will be trained on how to deal with different mitigation/adaptation actions related to waste management and on international best practices and protocols as applied to the sector.

It will also support the Department of Climate Change in preparing for the update of the NDCs and the related tasks under the UNFCCC. Particular emphasis shall be put on harmonising the approach to data collection and processing, including waste management among the priority of the country. Reliable national data on waste generation and composition that will inform effective planning on waste management in Nigeria is still absent. This information has to be developed in order to provide a comprehensive, critical and informative evaluation of the national waste management options. To start achieving this data at Federal level, selected households and/or dumpsites in selected cities and towns will be sampled to obtain first a set of data on rate of waste generation, physical composition of waste, sorting and separation efficiency and per capita of waste.

The work has to be regarded into two different perspectives: i) data quality work: to measure, to understand the quantities of waste entering into the waste management system⁴, the increase of waste generation and further improvement of waste management processes, directly leading to the emissions of GHG; ii) enhancement of the capacity of the GHG emission mitigation of waste management through incremental implementing of recycling, composting, waste to energy and other similar procedures.

It will address raising-awareness events at Federal and State level on the outcomes and provisions of the Paris Agreement. The work will focus on the institutional requirements related to waste management. The best practices and experiences from Member States and from the regional neighbourhood context will be used as part of the training materials.

The necessary capacity building will be determined, both logistically and in terms of human resources. Considerable time is needed to ensure that stakeholders are well aware of the legal implications of the international best practices. Moreover, the authorities involved should agree on a plan to ensure that the time-frames for their implementation in the national context will be respected, while at the same time guaranteeing the accuracy, transparency and comparability of the information and data.

Summary of minimum expected outputs as per above detailed description:

- 3 Baselines for the waste sector: one at Federal level, one for Kano State and one for Ogun State.
- 1 Waste characterization at Federal level in some cities and towns to be selected, on selected households and/or dumpsites to obtain data on rate of waste generation, physical composition of waste, sorting and separation efficiency and per capita of waste.

⁴ Kano and Ogun States in particular

- Education campaigns for households to be used for sampling purposes on waste sorting and separation using designed flyers.
- Protocols and plans to manage waste management.
- Protocols and plans on how to manage and report waste data.
- International procedures on waste management in force and used.
- 2 capacity building activity/workshops inviting different waste sector operators (public, private, SMEs, NGO, CSO).
- 1 training session per year involving only public bodies at federal and state level: 3 representatives from each state shall be considered in order to guarantee enough share of technical information.
- 1 study visit for 20 participants, selected from among staff of relevant stakeholders, in one EU Member State.

4.2.3. Final Phase from month 47th until month 48th this is necessary to guarantee the proper closure of the project and guarantee its sustainability in the future.

In particular, a draft final report shall be submitted and shall include at least:

- An overview of all activities developed during the project.
-
- A summary of the outputs as per contract.
- A description of the achievements including problems encountered and recommendations. It will focus on all major project deliverables and it will provide involved stakeholders with the necessary information about the project, including lessons learned.
- An assessment of the impact of the project as measured against the stated objectives.
- Recommendations on further operation of the structures and mechanisms created under the contract.
- A list of the main documents and training materials of the project to be delivered to the project's Federal Ministry of Environment to capitalize the experience, lessons and knowledge accumulated.

A closure project event shall be organized. The event will have as the main purpose to present project achieved results, activities and challenges for the future.

The final report shall be submitted taking into account the amendments to the draft report as agreed during the meeting with involved stakeholders and as suggested during the close event, with short description of the achievements including problems encountered and recommendations.

Summary of minimum expected outputs:

- 1 Project final event: at least 200 participants to be invited.
- 1 draft final report.
- 1 final report.

4.3. Project management

4.3.1. Responsible body

The Department of Economic Management, Business Climate & Energy of the EU Delegation to Nigeria will be responsible for managing the contract.

4.3.2. Management structure

Project Steering Committee (PSC) at the highest level will be established to oversee the implementation of all project activities.

The Steering Committee (SC) will be chaired by high level officer from the Federal Ministry of Environment and will be composed as follows:

The members will include the Federal Ministry of Power Works & Housing, Federal Ministry of Agriculture and Rural Development, Federal Ministry of Budget and National Planning, Federal Ministry of Education, Federal Ministry of Finance, National Bureau of Statistics, representatives from Kano and Ogun States, from local government, civil society, NGOs and the European Union Delegation to the Federal Republic of Nigeria as an observer.

Other bodies, agencies or institutions may be proposed (in consultation with the Department of Climate Change) as Committee members/observers.

The Steering Committee will have regular meetings to oversee the implementation of the project. Ad hoc meetings shall take place whenever necessary and if convoked by at least two members with the agreement of the beneficiaries.

The role and main functions of the Steering Committee will be to:

1. Assess the performance of the Contractor and the Contractor's inception report, quarterly reports Draft Final and Final Reports and make recommendations as appropriate to the CA which will approve these reports.
2. Assess the project progress as agreed in the Contract.
3. Jointly discuss any critical points or bottlenecks for further project implementation and propose and discuss remedy actions to be taken in order to tackle problems.
4. Ensure close cooperation and transparency between stakeholders.

The first meeting of the SC will be held after the inception phase to examine the Inception report.

Thereafter the Project Steering Committee will meet 3 times per year (at least the first 2 years) to oversee the implementation of the project with prior invitation and agenda sent in advance to all participants.

The Contractor will support the convening of the meeting and preparation of the minutes of the meetings, which will be distributed to all participants within a maximum 5 days after the meeting of the Project Steering Committee.

The Contractor shall ensure proper functioning of the Steering Committee, organizing the meetings, preparing and circulating the agenda, writing and distributing the minutes, and follow up/implementing the Committee decisions. The date of the SC meetings, the agenda and the necessary documents shall be set and circulated among the interested parties tentatively with a reasonable time in advance (i.e. approximately 15 days in advance). The

Contractor has to keep them in a file as project documentation. These tasks will be performed in co-ordination with the Department of Climate Change of the Federal Ministry of Environment. During the inception phase of the project, a detailed working plan will be developed in cooperation with the Ministry.

The Contractor has overall responsibility for ensuring sufficient visibility for project activities.

The Project Steering Committee (PSC) will be established to monitor the activities identified in the various phases of the Project in an adequate way. It will operate as Advisory Committee and shall approve all project reports.

Working Group (WG) Meetings

Besides the PSC, technical working group will be held regularly. DCC under the Federal Ministry of Environment will be responsible for the secretariat of the PSC. This will strengthen the links between the three results and their contribution to climate change mitigation under DCC and in the framework of the NDC implementation process.

The Contractor will be responsible for organization of WG meetings, preparation and circulation the agenda at least 7 days before the actual date; timely submission of any materials for comments to the WG members at least one week before meeting; preparation and distribution of WG minutes of meeting to all WG members.

The Contractor has to provide and cover the costs for premises, presentations and printing materials for these WG meetings taking into account that it will last approximately half of working day with minimum 15 participants. Working language will be English.

Minutes of WG meetings and other meetings that Contracting Authority or Department of Climate Change (FMoE) may request, Contractor shall prepare within 3 working days following relevant meetings.

4.3.3. Facilities to be provided by the Contracting Authority and/or other parties

The Contracting Authority or/and the Federal Ministry of Environment shall supply the Contractor promptly with any useful information and/or documentation which may be relevant to the performance of the Contract.

No facilities shall be provided by the Contracting Authority and other parties. The Contractor team shall provide with its own facilities.

5. LOGISTICS AND TIMING

5.1. Location

The location of the assignment of the Contractor will be Abuja, Nigeria.

However, the consultant will be required to travel regularly throughout Nigeria, especially in Kano State and Ogun State, for purposes of data collection, fact finding, visiting relevant existing infrastructures and local authorities, workshops, training and capacity building purposes.

5.2. Start date & period of implementation

The indicative start date is August 2019 and the period of implementation of the contract will be 48 months from this date. Please see Articles 19.1 and 19.2 of the Special Conditions for the actual start date and period of implementation.

6. REQUIREMENTS

6.1. Staff

The Contractor shall provide adequate staff (in terms of expertise and time allocation) as well as the necessary equipment in order to efficiently complete all of the activities required under the scope of work and to finally achieve the specific and overall objectives of the project.

Civil servants and other staff of the public administration of the partner country or international/regional organisation based in the country, shall only be approved to work as expert if well justified. The justification should be submitted with the tender and shall include information on the added value the expert will bring as well as proof that the expert is seconded or on personal leave.

6.1.1. Key experts

Key experts have a crucial role in implementing the contract. These terms of reference contain the required key experts' profiles. The tenderer shall submit CVs and Statements of Exclusivity and Availability for the following key experts:

Key expert 1: Team Leader

The team leader will be a position of at least 800 working days over the 48 month contract duration. 100% of these working days should be spent in Nigeria. The team leader will be responsible for the overall technical delivery of contract outputs and the quality control of contract implementation. S/he is expected to have a key role in all technical aspects of the contract as well.

Qualifications and skills

- As a minimum, a relevant university degree, preferably with an MSc, or equivalent, in law, environmental sciences or international relations or other related field.
- Excellent fluency in written and spoken English; required ability to be permanently based in Nigeria for around 4 years.

- As a minimum high quality analytical and document drafting skills, which can be demonstrated by reference to a recent (the previous 3 years) report that he/she has authored.

General professional experience

- Demonstrable capacity to efficiently manage a project involving the multiple counterparts/teams, to be proven by experience involving a team of at least 5 members, within the past 8 years.
- At least 12 years of professional experience relevant to the purpose of this contract, out of which at least 5 years of experience must be in an African country.
- As a minimum, two project references related to the subject matter of the current contract in African countries.
- Demonstrable knowledge and very good understanding of the environmental and climate change mechanisms, systems and of the international climate negotiation process.
- Knowledge of Nigeria's situation in the field of environment and/or energy and/or waste management is regarded as a strong advantage.

Specific professional experience

- Demonstrable experience in capacity development in African context, as regards any of the following (as demonstrated by list of recent projects of this kind, and brief mention of the responsibility in the project):
 - Environmental and climate change negotiation process – INDC-NDC, institutional and legislative capacity building.
 - Developing climate policies and measures.
 - Demonstrable experience in leading national or multi-national or regional projects related to environment and climate change (including experience in coordination of teams of at least 5 members) of at least 2 years, as well as an understanding of legal and implementation issues, particularly with regard to energy and waste management.

Key expert 2: Senior expert on MRV and Greenhouse gases (GHG) inventory

The Key Expert 2 will be a position of at least 800 working days over the 48 month contract duration. 100% of these working days should be spent in the Nigeria.

Qualifications and skills

- As a minimum, a relevant university degree, preferably with an MSc, or equivalent, in environmental sciences, engineering, or economics or other related fields.
- Excellent fluency in written and spoken English.
- As a minimum, relevant GHG inventory experience with a good overview of the UNFCCC reporting and review process and/or general IPCC inventory guidance and/or Monitoring Mechanism Regulation (MMR)/ reporting requirements.
- Working successfully with public authorities including Ministries or regional or local governments, with communication skills that foster cooperation and partnership building.

- As a minimum high quality analytical and document drafting skills, which can be demonstrated by reference to a recent (the previous 3 years) report that he/she has authored.

General professional experience

- As a minimum, the Key Expert should demonstrate at least 12 years of professional experience related to the subject matter of the current contract, out of which at least 5 years of experience must be in an African country.
- As a minimum, the Key Expert should provide project references in the last 8 years related to the climate change action under the UNFCCC process to which they participated.
- Demonstrable deep knowledge and very good understanding of the international climate negotiation process and related mechanisms.

Specific professional experience

- A minimum of 6 years of experience in jobs requiring a deep knowledge on greenhouse gas monitoring and reporting, compilation and reviewing of national GHG inventory reports, as well as maintaining and managing GHG inventories.
- A minimum of 6 years of demonstrated working experience in working on MRV topics (i.e. domestic and/or international ones).
- A minimum of 6 years of demonstrated experience in implementation and/or enforcement related to a range of topics of the international climate change negotiation process and similar.

Key expert 3: Senior expert on Waste management

The Key expert 3 will be a position of at least 800 working days over the 48 month contract duration. 100% of these working days should be spent in the Nigeria.

Qualifications and skills

- As a minimum, a relevant university degree, preferably with an MSc, or equivalent, in environmental sciences/management, Solid Waste Management (SWM), Financial Management, engineering or related field.
- Excellent fluency in written and spoken English.
- Management of projects/programmes in the field of SWM, with a special focus on low and middle income economies.
- Working successfully with public authorities including Ministries or regional or local governments in similar assignments.
- Strong communication and analytical skills.

General professional experience

- As a minimum, the Key Expert should demonstrate at least 12 years of professional experience related to the subject matter of the current contract, out of which at least 5 years of experience must be in an African country.
- As a minimum, the Key Expert should provide project references in the last 5 years related to the solid waste management in the African context.

- 10 years general professional experience with emphasis on experience in public services sector.
- Experience in operating and/or monitoring of public services will be an advantage.
- Demonstrable knowledge and good understanding of the international climate negotiation process and related mechanisms will be regarded as a strong advantage.

Specific professional experience

- Minimum 12 years' experience in jobs requiring a deep knowledge on solid waste management protocols, procedures, guidelines and regulation system.
- Minimum 10 years' experience in Communicating Solid Waste Program policies, regulatory interpretations and technical issues.
- Working experience within the African regional context dealing with reviewing siting and/or approval of engineering, ground water monitoring plans and/or technical plans for solid waste management sites and/or solid waste treatment and disposal facilities and similar will be regarded as a strong advantage.
- Experience in developing, finalizing and overseeing annual solid waste program budget in coordination with national stakeholders will be regarded as a strong advantage.

Key expert 4: Climate Change communication and capacity building expert

The Key expert 4 will be a position of at least 800 working days over the 48 month contract duration. 100% of these working days should be spent in Nigeria.

Qualifications and skills

- As a minimum, a relevant university degree, preferably with an MSc, or equivalent in journalism, communication, international relations with special knowledge of IT and website systems.
- Excellent fluency in written and spoken English.
- Demonstrated expert experience in preparing media and communication strategy, including lobbying and advocacy strategies.

General professional experience

- As a minimum, the Key Expert should demonstrate at least 12 years of relevant professional experience related to the subject matter of the current contract, out of which at least 5 years must be in an African country.
- As a minimum, the Key Expert should provide 3 project references in the last 8 years related to the climate change and/or environment and/or sustainable development, facilitating contact with media in preparation of international conferences, workshops and other relevant events at which project publications will be presented and discussed.
- Demonstrable deep knowledge and very good understanding of the international climate negotiation process and related mechanisms.
- Demonstrable deep knowledge in using networking to facilitate the development of public debated on topics presented in the publications, including but not limited to facilitating television and other media appearances.

Specific professional experience

- A minimum of 12 years of experience in jobs requiring a deep knowledge on climate negotiation debate matured through participation at international meetings/fora on sustainable development and/or climate change.
- A minimum of 6 years of working experience in reforming communication system, in professional and organizational capacity development, including designing and implementing large scale training programs.

All experts must be independent and free from conflicts of interest in the responsibilities they take on.

6.1.2. Non-key experts

The minimum requirements for non-key experts for this contract are the followings:

Qualifications and skills: At least a bachelor's degree or equivalent.

Non-exhaustive list of expertise that might be required for this project:

- Renewable energies,
- Smart Grids,
- Energy storage,
- Off-grid expertise,
- Climate action (mitigation and to some extent adaptation),
- Legal, governance, economic, engineering expertise,
- Environmental Financing Expert;
- Institutional Building Expert;
- Investment project management expert;
- Financial Planning expert;
- Waste management: technical, policy, legal and financial expertise;
- Communication expert and advocacy expert;
- IT expertise;
- Training and capacity building,
- Any other sector as need arise.

CVs for non-key experts should not be submitted in the tender but the tenderer will have to demonstrate in their offer that they have access to experts with the required profiles.

The Contractor must select and hire other experts as required according to the profiles identified in the Organisation & Methodology and/or these Terms of Reference. It must clearly indicate the experts' profile so that the applicable daily fee rate in the budget breakdown is clear. All experts must be independent and free from conflicts of interest in the responsibilities they take on.

The selection procedures used by the Contractor to select these other experts must be transparent, and must be based on pre-defined criteria, including professional qualifications, language skills and work experience. The findings of the selection panel must be recorded. The selected experts must be subject to approval by the Contracting Authority and the Federal Ministry of Environment before the start of their implementation of tasks.

6.1.3. Support staff & backstopping

The Contractor will provide support facilities to their team of experts (backstopping) during the implementation of the contract.

Backstopping and support staff costs must be included in the fee rates.

6.2. Office accommodation

Office accommodation of a reasonable standard and of approximately 10 square metres for each expert working on the contract is to be provided by the Contractor.

The costs of the office accommodation are to be covered by the fee rates of the experts.

6.3. Facilities to be provided by the Contractor

The Contractor must ensure that experts are adequately supported and equipped. In particular, it must ensure that there is sufficient administrative, secretarial and interpreting provision to enable experts to concentrate on their primary responsibilities. It must also transfer funds as necessary to support their work under the contract and to ensure that its employees are paid regularly and in a timely fashion.

The Contractor is required to:

- Arrange and finance by his own means accommodation, car, allowances, international travels, visa for KE and non-KE, local travels/transport, fuel, office rent, telecommunication costs, including internet modems and mobile phones, other related office running costs, insurances, provision of necessary office equipment (desk computer; printer; portable computer, standard software, consumables, etc.).
- Arrange and finance by his own means all other services, documentation, logistical support, etc. which is deemed necessary for the successful implementation of the contract.

All above costs will be considered as included in the expert's fees (Consultant offer), and any equipment will stay in the ownership of the Contractor after the expiry of the contract.

If the Contractor is a consortium, the arrangements should allow for maximum flexibility in project implementation.

6.4. Equipment

No equipment is to be purchased on behalf of the Contracting Authority / partner country as part of this service contract or transferred to the Contracting Authority / partner country at the end of this contract. Any equipment related to this contract that is to be acquired by the partner country must be purchased by means of a separate supply tender procedure.

6.5. Incidental expenditure

The provision for incidental expenditure covers ancillary and exceptional eligible expenditure incurred under this contract. It cannot be used for costs that should be covered by the Contractor as part of its fee rates, as defined above. Its use is governed by the provisions in the General Conditions and the notes in Annex V to the Contract. It covers:

- Travel costs, security services, visas for experts, subsistence allowances for missions outside the normal place of posting, undertaken as part of this contract.
- Costs of logistics for capacity building, events and meetings, costs related with organisation of workshops and trainings foreseen under the project (printing,

interpretation, renting, catering etc.), including international and local travel (inter-state travels), per diem, provision of meals and accommodation for Beneficiary country officials and/or experts and/or staff and/or trainees.

- Security measures

The provision for incidental expenditure for this contract is EUR 2,050,000. This amount must be included unchanged in the Budget breakdown.

Daily subsistence costs may be reimbursed for missions foreseen in these terms of reference or approved by the Contracting Authority, and carried out by the contractor's authorised experts, outside the expert's normal place of posting.

The per diem is a maximum fixed flat-rate covering daily subsistence costs. These include accommodation, meals, tips and local travel, including travel to and from the airport. Taxi fares are therefore covered by the per diem. Per diem are payable on the basis of the number of nights spent on the mission by the contractor's authorised experts for missions carried out outside the expert's normal place of posting. The per diem may be paid in full or in half: for each night spent on the mission= 100% of the per diem rate is paid, for periods of missions not entailing overnight stay= 50% of the per diem rate is paid. Travelling time is to be regarded as part of the mission. When an expert travels during night time the full per-diem rate of the country of arrival shall be paid. In case of multi-country missions, the per diem rate of the country where the night is spent shall be paid. In case of longer stop-overs in another country the per diem rate of the country where the stop-over takes place shall be paid.

Any subsistence allowances to be paid for missions undertaken as part of this contract must not exceed the per diem rates in force at the time of contract signature as published on the website -

http://ec.europa.eu/europeaid/funding/about-calls-tender/procedures-and-practical-guide-prag/diems_en

The Contracting Authority reserves the right to reject payment of per diem for time spent travelling if the most direct route and the most economical fare criteria have not been applied.

Prior authorisation by the Contracting Authority for the use of the incidental expenditure is not needed with the exception of international and local travel costs for beneficiary country officials (line Ministries or relevant public authorities) and/or experts and/or staff and/or trainees is needed. The reference to experts does not include the key or non key experts in the contract.

6.6. Lump sums

No lump sums are foreseen in this contract.

6.7. Expenditure verification

The provision for expenditure verification covers the fees of the auditor charged with verifying the expenditure of this contract in order to proceed with the payment of any pre-financing instalments and/or interim payments.

The provision for expenditure verification for this contract is EUR 50,000.00. This amount must be included unchanged in the Budget breakdown.

This provision cannot be decreased but can be increased during execution of the contract.

7. REPORTS

7.1. Reporting requirements

Please see Article 26 of the general conditions. Interim reports must be prepared every six months during the period of implementation of the tasks. They must be provided along with the corresponding invoice, the financial report and an expenditure verification report defined in Article 28 of the general conditions. There must be a final report, a final invoice and the financial report accompanied by an expenditure verification report at the end of the period of implementation of the tasks. The draft final report must be submitted at least one month before the end of the period of implementation of the tasks.

Note that these interim and final reports are additional to any required in Section 4.2 of these terms of reference.

Each report must consist of a narrative section and a financial section. The financial section must contain details of the time inputs of the experts, incidental expenditure and expenditure verification.

To summarise, in addition to any documents, reports and output specified under the duties and responsibilities of each key expert above, the Contractor shall provide the following reports:

Name of report	Content	Time of submission
Inception Report	<p>Analysis of existing situation and work plan for the project.</p> <p>Maximum 20 pages to be produced no later than two months from the start of implementation. In the report the Contractor shall describe e.g. initial findings, progress in collecting data, any difficulties encountered or expected in addition to the work programme and staff travel. The Contractor should proceed with his/her work unless the Contracting Authority sends comments on the Inception Report</p>	No later than two month after the start of implementation.
6-month Progress Report	<p>Short description of progress (technical and financial) including problems encountered; planned work for the next 6 months accompanied by an invoice and the expenditure verification report.</p> <p>Interim reports must be prepared every six months during the period of implementation of the tasks. They must be provided along with the corresponding invoice, the financial report and an expenditure verification report</p>	No later than 1 month after the end of each 6-month implementation period.

	defined in Article 28 of the General Conditions.	
Draft Final Report	Short description of achievements including problems encountered and recommendations. Draft final report of maximum 50 pages (main text, excluding annexes). This report shall be submitted no later than one month before the end of the period of implementation of tasks.	No later than 1 month before the end of the implementation period.
Final Report	Short description of achievements including problems encountered and recommendations; a final invoice and the financial report accompanied by the expenditure verification report.	Within 1 month of receiving comments on the draft final report from the Project Manager identified in the contract.

7.2. Submission & approval of reports

1 original and 3 copies of the reports referred to above must be submitted to the Project Manager identified in the contract. The reports must be written in English. The Project Manager is responsible for approving the reports.

Both the interim and final report should first be submitted by deadlines as per section 7.1 in draft to the project manager by email for comments and possible requests for amendment, prior to submission of the final version. In the absence of comments and/or approval by the project manager within the set deadline (i.e. 3 weeks), the reports are deemed to be approved.

8. MONITORING AND EVALUATION

8.1. Definition of indicators

- Number and attendance in meetings, workshops and other events organised as part of the project;
- Number and quality of documents/reports/guidance documents drafted and published as part of the project activities, including progress reports;
- Number and quality of specific institutional frameworks, systems set up and/or reorganised for climate cooperation and waste management;
- Number and quality of specific tools and inventories, e.g. emission inventories, common reporting format tables, etc.;
- Number and quality of initiatives aimed at raising awareness of the general public and the private sector on climate and of local stakeholders involved;
- Degree of cooperation and integration of the project with other related programmes, donor activities (see Section 1.5) and EU policy or other EU regional initiatives;

- Quality of the project website and other communication outputs.

8.2. Special requirements

N/A